

JUN 01 2012

Letcher County Central High School
435 Cougar Drive
Whitesburg, Kentucky 41858
Phone 606-633-2339 Fax 606-633-2447

Stephen R. Boggs, Principal
Scottie Billiter, Assistant Principal
Cheryl Denise Yonts, Assistant Principal
Robert Hammonds, Assistant Principal

Arthur "Ozz" Jackson, Athletic Director
Kathy Adams, Guidance Counselor
Nyoka Hall, Guidance Counselor

May 29, 2012

Darren Bilberry
Assistant Commissioner
KHSAA
2280 Executive Drive
Lexington, KY 40505

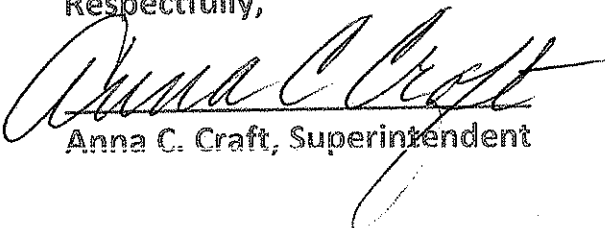
Dear Mr. Bilberry:

As per requested I am sending a progress report on the Softball Field at Letcher County Central High School. (Now referred to as Phase III of the Letcher County Central High School which includes Softball Field, Tennis Courts, Golf Practice Area and Paving).

Included are Letters from the Architect, Agenda and Minutes of the May 21, 2012 Letcher County Board of Education meeting, approving the BG-1 Project Application Form, and Approval of Construction Manager for LCCHS Phase III. A copy of the BG-1 Application Form is also included.

As per requested we will file another report before or on September 1, 2012.

Respectfully,


Anna C. Craft, Superintendent


Ozz Jackson, Athletic Director

Sherman Carter Barnhart PSC
ARCHITECTURE • INTERIORS • LANDSCAPE ARCHITECTURE • ENGINEERING

May 17, 2012

JUN 01 2012

②

Ms. Anna Craft, Superintendent
Letcher County Schools
224 Parks Street
Whitesburg, KY 41858

RE: Letcher County High School
Softball Fields & Tennis Courts
SCB Project No. 1182

Dear Anna:

This letter is to confirm we have started design work on the softball field, tennis courts, and golf practice project. The project is scheduled to complete design and be submitted for KDE approval in Early June with construction bidding to follow at the end of June. This will allow for the project to start construction in early July with an anticipated completion of the playing field by November of this year. The buildings are schedule to be completed by early February 2013. This will allow for the softball field to be ready for use in the spring season of 2013.

Please do not hesitate to contact me with any questions that you might have.

Very truly yours,



Darrell Douglas, PLA, LEED®AP
CLARB Certified Landscape Architect

cc: Terry Sturgill, Oz Jackson, Charlie Barnhart, File 1182-C

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JUN 01 2012

W

May 1, 2012

Ms. Anna Craft, Superintendent
Letcher County Schools
224 Parks Street
Whitesburg, KY 41858

RE: Letcher County High School
Softball Fields & Tennis Courts

Dear Anna:

This letter revises the architectural and engineering fees for the referenced project as presented in the attached letter dated February 29, 2012. Our estimated construction cost for the new softball field and associated structures, as well as the tennis courts, will increase with added scope of the golf practice area and asphalt road and parking area to \$1,478,656.00. The fee percentage utilizing the Kentucky Department of Education schedule is 6.8% resulting in an A/E fee of \$100,548.00.

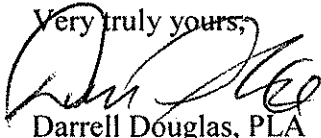
Also attached is the October 14, 2008 letter to you regarding credit for work done on the overall athletic project at the time it was terminated. Using the schedule that identified the pro rata credit basis for each of the respective athletic projects, this project fee of \$100,548.00 will be credited \$27,743.39. This results in a total estimated fee for this project of \$72,804.61.

I have also included a revised project cost estimate including the added items.

Should this meet with your approval, we will proceed with the project and work with Joe Nance to include this information on the BG-1.

Please do not hesitate to contact me with any questions that you might have.

Very truly yours,


Darrell Douglas, PLA

dd/

Attachments: Letters to Anna Craft dated 10-14-08 / 2-29-12, A/E Fee Breakdown

cc: Joe Nance, Charlie Barnhart, File 1182-A, C

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MISSION STATEMENT

The mission of the Letcher County School District, in collaboration with students, family, and community, is to ensure all students consistently achieve individual success.

LETCHER COUNTY BOARD OF EDUCATION REGULAR BOARD MEETING LENDELL SMITH MEMORIAL CONFERENCE ROOM MAY 21, 2012 - 6:30 P.M. AGENDA

		STANDARDS
(1)	I. CALL TO ORDER	
	A. Roll Call	4
	B. Invocation	4
	C. Pledge to the Flag	4
	II. APPROVAL OF MINUTES	
(2)	A Regular Letcher County Board of Education Meeting April 23, 2012	4
(3)	III. STUDENT/SCHOOL AND STAFF RECOGNITION	
	A. Employee of the Month	4
	B. Whitesburg Middle School	4
(4)	IV. PUBLIC PARTICIPATION/RECOGNITION OF GUESTS	
	A. Public Participation	5
	V. REPORTS	
(5)	A. Construction Manager's Report	8
(6)	B. School Based Decision Making Councils Minutes	9
(7)	C. Monthly Maintenance/Transportation Report	8
(8)	D. Student Attendance Report	4
(9)	E. Monthly Curriculum and Instruction Report	3
(10)	F. Report from Energy Manager	8
(11)	F. Report from Student Representative to the Board	8

X. PERSONNEL

- | | | |
|--------|--|---|
| (32) | A. Review of Superintendent's Report on Personnel | 8 |
| (33) | B. Approval of Cowan & MJP Elementary School Secretary Extra Days as Requested by Schools. | 8 |
| (34) | C. Approval Creation of Instructional One Position at MJP as Requested by School. | 8 |
| (35) | D. Approval of Educational Leave Request | 8 |

XI. OTHER

- | | | |
|--------|--|---|
| (36) | A. Executive Session (KRS 61.810) | 9 |
| (37) | B. Next Regular Board Meeting Date (June 25, 2012) | 9 |
| | C. Adjournment | 9 |

RECORD OF BOARD PROCEEDINGS (MINUTES)

WHITESBURG, KENTUCKY May 21, 2012

The Letcher County Board of Education met in the Lendell Smith Memorial Conference Room of the Maintenance Building at 6:30 p.m. on the 21st of May 2012 with the following members present: William Smith, Dr. Sam Quillen, Jr., John Spicer, Sr., and Student Representative Jarrod Stamper .

APPROVAL OF OVERNIGHT / OUT OF STATE TRIPS

#134-B Upon recommendation of Superintendent Anna C. Craft, it is hereby ordered to approve the following overnight and out of state trips:

Out of State Trip:

Letcher County Central Girls Basketball	Clintwood, VA	Basket Ball Game	June 7, 2012
Letcher County Central Girls Basketball	Clintwood, VA	Basket Ball Game	June 8, 2012

Overnight Trip:

Letcher Co. Central Tennis Team	Lexington, KY	Participate in State Competition	May 16- 18, 2012
Letcher Co. Central Track Team	Lexington, KY	Participate in State Competition	May 17 -19, 2012

Funding Request:

Superintendent Craft will recommend that the Board approve the following funding requests:
The Letcher County Central High School Track and Tennis Teams requests up to \$1,000.00 support from the Board for participation in this year's state competition.

APPROVAL OF AWARD OF BIDS

#134-C Upon recommendation of Superintendent Craft, it is hereby ordered to approve the following bid awards and purchase requests:

Bus Garage Parts/Supplies	Multiple Bid	(Bids are circled on tabulation sheet)
Batteries	Fleetpride	(Best and lowest bid received)
Filters	Fleetpride	(Best and lowest bid received)
Refrigeration Repairs	Banks Refrigeration	(Only bid received)
Water and Flavored Water	Multiple Bid	(Pepsi, Coca-Cola & Kentucky Crystal)
KVEC Cooperative	For all other food service bid services	
Soft Drinks	Multiple Bid	(Pepsi, Royal Crown Cola, And Coca-Cola)
HVAC/Refrig. Materials	No bid received	(Request that this be purchased where available)
Paving	No bid received	(Request that this be purchased where available)
Coal	No bid received	(Request that this be purchased where available)
Carpentry/Masonry Materials	No bid received	(Request that this be purchased where available)
Plumbing Materials	No bid received	(Request that this be purchased where available)
Electrical Materials	No bid received	(Request that this be purchased where available)
Alarm Systems, Intercoms, P.A. System, and Clocks	SimplexGrinnell (Only bid received.)	

APPROVAL TO DECLARE ITEMS AS SURPLUS PROPERTY

#134-D Upon recommendation of Superintendent Craft, it is hereby ordered to approve declaring the following items as surplus to the needs of the Letcher County Public School District and to authorize the Superintendent to dispose of said property in a manner consistent with Kentucky Statutes:
Two Out Buildings at Letcher Elementary School and One Out Building at Whitesburg Middle School
Remaining Lockers & Extra Items left at Beckham Bates Elementary

APPROVAL TO DECLARE BECKHAM BATES AS SURPLUS PROPERTY

#134-E Upon recommendation of Superintendent Craft, it is hereby ordered to approve declaring the tract of land and building known as Beckham Bates Elementary as surplus property to the Letcher County Public Schools. Deed Book 160 Page 43A .

APPROVAL OF AUTHORIZATION TO PURCHASE FROM STATE PRICE CONTRACTS

#134-F Upon recommendation of Superintendent Craft, it is hereby ordered to approve that authorization be given to complete an agreement between the Letcher County Board of Education and the Executive Department for Finance and Administration permitting the District to purchase from State Price Contracts.

APPROVAL OF APPLICATION FOR STATE FUNDS

#134-G Upon recommendation of Superintendent Craft, it is hereby ordered to approve that authorization be given to submit any application or information necessary to qualify for state SEEK funds for the 2012-2013 school year.

APPROVAL OF PAY DATES FOR 2012-2013 SCHOOL YEAR

#134-H Upon recommendation of Superintendent Craft, it is hereby ordered to approve the 2012-2013 pay dates as presented. This schedule reflects that all employees of the Letcher County School District shall be paid on a two (2) week basis, beginning with July 27, 2012, for a total of 26 pays

APPROVAL OF CERTIFIED & CLASSIFIED SALARY SCHEDULES FOR 2012-2013 SCHOOL YEAR

#134-I Upon recommendation of Superintendent Craft, it is hereby ordered to approve the 2012-2013 salary schedules for certified and classified staff.

APPROVAL OF SUBSTITUTE TEACHER SALARY SCHEDULES FOR 2012-2013 SCHOOL YEAR

#134-J Upon recommendation of Superintendent Craft, it is hereby ordered to approve the 2012-2013 Substitute Teacher Salary Schedule.

APPROVAL OF 2011-2012 AMENDED SCHOOL CALENDAR

#134-K Upon recommendation of Superintendent Craft, it is hereby ordered to approve the 2011-2012 Amended School Calendar.

APPROVAL OF PRELIMINARY ARCHITECT PLANS FOR LCCHS SOFTBALL FIELD, TENNIS COURTS, GOLF GREEN AND ASPHALT SURFACING

#134-L Upon recommendation of Superintendent Craft, it is hereby ordered to approve the Preliminary Architect Plans for Phase III of the Letcher County Central High School Construction Project to include a Softball Field, two Tennis Courts, a Golf Putting Green, and asphalt surfacing of the area.

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

WHITESBURG, KENTUCKY May 21, 2012

The Letcher County Board of Education met in the Lendell Smith Memorial Conference Room of the Maintenance Building at 6:30 p.m. on the 21st of May 2012 with the following members present: William Smith, Dr. Sam Quillen, Jr., John Spicer, Sr., and Student Representative Jarrod Stamper .

APPROVAL OF BG-1 PROJECT APPLICATION FORM FOR LCCHS SOFTBALL FIELD, TENNIS COURTS, GOLF GREEN AND ASPHALT SURFACING

#134-M Upon recommendation of Superintendent Craft, it is hereby ordered to approve the BG-1 Project Application Form for Phase III of the Letcher County Central High School Construction Project to include a Softball Field, two Tennis Courts, a Golf Putting Green, and asphalt surfacing of the area.

APPROVAL OF CODELL CONSTRUCTION AS PROJECT MANAGER FOR LCCHS SOFTBALL FIELD, TENNIS COURTS, GOLF GREEN AND ASPHALT SURFACING

#134-N Upon recommendation of Superintendent Craft, it is hereby ordered to approve Codell Construction as Project Manager for Phase III of the Letcher County Central High School Construction Project to include a Softball Field, two Tennis Courts, a Golf Putting Green, and asphalt surfacing of the area.

APPROVAL OF DUAL CREDIT MEMORANDUM OF UNDERSTANDING BETWEEN KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM AND THE KENTUCKY DEPARTMENT OF EDUCATION AND KENTUCKY OFFICE OF CAREER AND TECHNICAL EDUCATION

#134-O Upon recommendation of Superintendent Craft, it is hereby ordered to approve the Dual Credit Memorandum of Understanding between Kentucky Community and Technical College System and the Kentucky Department of Education and Kentucky Office of Career and Technical Education.

APPROVAL OF ORGANIZATIONAL CHART FOR 2012-2013 SCHOOL YEAR

#134-P Upon recommendation of Superintendent Craft, it is hereby ordered to approve the 2012-2013 Organizational Chart. This action establishes any new positions listed and eliminates all positions not listed.

APPROVAL OF AUTHORIZATION TO ACCEPT PROPOSALS FOR ARNP AND / OR PA

#134-Q Upon recommendation of Superintendent Craft, it is hereby ordered to approve that authorization be given to negotiate with local health agencies and accept proposals to place Advanced Registered Nurse Practitioners and/ or Physicians Assistants in our schools.

APPROVAL OF COMMUNITY ELIGIBILITY OPTION FOR 2012-2013 SCHOOL YEAR

#134-R Upon recommendation of Superintendent Craft, it is hereby ordered to approve the Community Eligibility Option (CEO) per the National School Lunch Program (NSLP) for the 2012-2013 school year as a pilot for all of its Schools.

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

WHITESBURG, KENTUCKY May 21, 2012


The Letcher County Board of Education met in the Lendell Smith Memorial Conference Room of the Maintenance Building at 6:30 p.m. on the 21st of May 2012 with the following members present: William Smith, Dr. Sam Quillen, Jr., John Spicer, Sr., and Student Representative Jarrod Stamper.

ANNOUNCEMENT OF NEXT MEETING DATE AND PLACE


William Smith, Board Chairman, announced that the next regular board meeting of the Letcher County Board of Education will be June 25, 2012, at 6:30 p.m. in the Lendell Smith Memorial Conference Room.

ADJOURNMENT

#145 Upon a motion by William Smith and seconded by John Spicer, it is hereby ordered to adjourn the meeting. All Voted Aye.



William Smith, Board Chairperson



Debbie Cook, Board Secretary

Emergency

District: Letcher District Code: 331 Facility Name: Letcher Central High School School Code: 056
Grade Level Served: 9-12 Current Student Capacity: 1033 District Organization Plan: P-5, 6-8, 9-12

1. DESCRIPTION AND SCOPE OF PROPOSED PROJECT

A. Check and complete the applicable items:

1. New Building
2. Addition
3. Renovation or Alteration (Describe) _____
4. Relocatable Classroom. Number _____ Size _____
5. Equipment/Furnishings Procurement (Describe) _____
6. Other (Describe) _____
7. Site (Complete the Following)
 - a. Site Acquisition _____ Expansion _____ Number of Acres _____
 - b. A site has been acquired in accordance with 702 KAR 4:050 regulations _____
 - c. Location _____
 - d. Proposed site currently owned by District (Y) (N) _____

B. Compliance with 702 KAR 4:180 and 702 KAR 4:160

This application is being submitted for (refer to current District Facility Plan):

1. Priority Category: 1C9
2. Discretionary Item Number: _____
3. Minor project not listed on Facility Plan: _____

If none of the above apply, your District Facility Plan will need to be amended.

C. Provide a complete narrative of the proposed project.

Complete the phase III of the Letcher County Central High School to include softball field, tennis courts, golf practice area and paving.

D. Proposed work related to the project but excluded from the scope of this BG1: _____

Local board order authorizing project and narrative justification must be attached.

E. Program Space Square Footage

Complete for new facilities, additions and renovations.

New Facility:

_____ Preschool _____ Elementary _____ Middle X _____ High _____ Alternative Center

Additions or Renovations: (Please mark "R" after total program square footage entered if renovation.)

<u>Number</u>	<u>Total Net Program Sq. Ft.</u>	<u>Number</u>	<u>Total Net Program Sq. Ft.</u>
Instructional:		Support Space:	
_____ Preschool Classroom (P)	_____	_____ General Office (GO)	_____
_____ Elementary Classroom (E)	_____	_____ Staff Office (SO)	_____
_____ Middle/High Classroom (MH)	_____	_____ Administrative Area (AD)	_____
_____ Special Education/FMD (Self-Contained) (SE)	_____	_____ Guidance Office (GUO)	_____
_____ Resource - Elementary (ER)	_____	_____ Guidance Reception (GUR)	_____
_____ Resource - Middle/High (MHR)	_____	_____ Custodial Receiving (CR)	_____
_____ Art - Elementary (ARE)	_____	_____ Site Based Office (SBO)	_____
_____ Art - Middle/High (AR)	_____	_____ Site Based Conference (SBC)	_____
_____ Band (BA)	_____	_____ Family Resource Area (FRA)	_____
_____ Vocal Music (MUV)	_____	_____ First Aid with Toilet (FA)	_____
_____ Music (MUE)	_____	_____ Records Room (RR)	_____
_____ Computer (Elementary) (COE)	_____	_____ Workroom (WR)	_____
_____ Computer - Middle (COM)	_____	_____ Kitchen (K)	_____
_____ Computer - High (COH)	_____	_____ Cafeteria (C)	_____
_____ Science Classroom (SCR)	_____	_____ Mechanical Room (MR)	_____
_____ Science Lecture Lab (SCL)	_____		
_____ Auditorium (AU)	_____	_____ Media	
_____ Business Education	_____	_____ PE	
_____ Computer Lab (BEL)	_____	_____ LIPSA incl program preK area	
_____ Pathways to Careers (PC)	_____	_____ Bay Bus Garage (BU)	_____
_____ Marketing Education 1 Lab (ME)	_____	_____ Central Office (CO)	_____
_____ Fam. & Consumer Sciences (FCS)	_____	_____ Board Room (BR)	_____
_____ Industrial Technology (IT)	_____	_____ Central Storage Facility (CSF)	_____
_____ Drafting (DRF)	_____		
_____ Other _____	_____	_____ Other _____	_____
_____ Other _____	_____	_____ Other _____	_____
_____ Other _____	_____		
_____ Other _____	_____		
_____ Other _____	_____		
		TOTAL NET PROGRAM SPACE _____	

For Phased Projects:	
Estimated Total Net Program Square	_____
Footage (include all Phases)	_____
Estimated Total Construction	_____
Cost (include all Phases)	_____
Estimated Contract Date of	_____
Final Phase	_____
This BG-1 is for Phase _____ of _____ Phases	

Local board order authorizing project and narrative justification must be attached.

II. PROPOSED PLAN TO FINANCE APPLICATION

A. Statement of Probable Costs:

1. Total Construction Cost	\$1,478,656
2. Architect/Engineer Fee	\$72,805
3. Construction Manger Fee	\$65,000
4. Bond Discount	\$35,500
5. Fiscal Agent Fee	\$18,750
6. Contingencies	\$73,933
7. Site Acquisition	_____
8. Equipment/Furnishings	_____
9. Equipment/Computers	_____
10. Technology Network Sys. (KETS)	_____
11. Other* permits, S.I., geo	\$15,000
12. Other* Bank & Rating	\$7,200
13. Other* Printing etc	\$8,156
14. Other*	_____
Total Estimated Cost	\$1,775,000

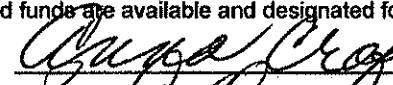
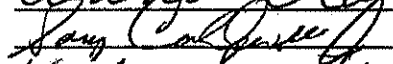
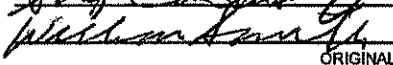
*Define _____

B. Funds Available:

1. SFCC Cash Requirement	_____
2. SFCC Bond Req.	_____
3. SFCC Bond Sale	\$1,150,000
4. Local Bond Sale	\$625,000
5. Cash - General Fund	_____
6. Cash - Capital Outlay	_____
7. Cash - Building Fund	_____
8. Cash - Investment Earnings	_____
9. KETS	_____
10. Other	_____
11. Other	_____
12. Other	_____
13. Other	_____
14. Other	_____
Total Funds Available	\$1,775,000

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.

TO BE COMPLETED ON INITIAL & REVISED APPLICATION: The signing of this financial document certifies the above stated funds are available and designated for this project during this fiscal year.

	Superintendent	5-21-12	Date
	Finance Officer	5-21-12	Date
	Chairman	5-21-12	Date

ORIGINAL SIGNATURES REQUIRED

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should discuss the financing with the Director/Branch Manager, Division of District Operations.

TO BE COMPLETED ON INITIAL APPLICATION:
This building project application is approved by the Division of Facilities Management indicating compliance with current Facility Plan or minor project under 702 KAR 4:180.

Comments: _____

Director/Branch Manager, Facilities Management

Date: _____

TO BE COMPLETED ON INITIAL & REVISED APPLICATION:
Tentative financial approval based upon information provided to this office in support of projected cost.

Comments: _____

Director/Branch Manager, Division of District Operations

Date: _____

TO BE COMPLETED ON INITIAL APPLICATION:
This building project application is hereby approved according to the conditions outlined in the application. Proceed in accordance with the attached submittal checklist.

Comments: _____

Associate Commissioner, District Support Services

Date: _____

LOCAL BOARD ORDER AUTHORIZING PROJECT MUST BE ATTACHED ON INITIAL & REVISED APPLICATION

